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Move-Out Checklist

The following list is provided to assist you in your clean-up efforts.

- ____ A working light bulb must be in every socket, including refrigerator and range
- ____ Clean all light fixtures
- ____ Clean the refrigerator/freezer
- ____ Clean the kitchen sink, faucet and garbage disposal
- ____ Clean range, burners, oven and hood (replace burner drip pans if need be)
- ____ Wipe out drawers, shelves and cupboards. Wipe down ext. cupboard doors and countertops
- ____ Clean bathroom toilet, faucets, bathtub, mirror and cupboards
- ____ Clean closets, wiping down shelving and vacuum thoroughly.
- ____ Dust all woodwork
- ____ Clean all windows and wipe out tracks
- ____ Scrub all floors, removing scuff marks
- ____ All painted walls should be wiped free of prints, smudges and visible dirt.
(Remove nails, patch holes. If hole filler is needed contact the office.)
- ____ Clean tops of cupboards, behind refrigerator and walls around stove
- ____ If you owned a pet or there is carpet stains you may need to shampoo carpets as well

If you have any questions, please contact your property manager.